## MADHYAPRADESHSTATEJUDICIALACADEMY, JABALPUR

## Special Programme for Advocates/ Advocate Clerks e-Court Programme at Taluka/Village (ECT\_7\_2022) (Online)

## 10.02.2023

## **Schedule**

Duration	Topic	Resource person
11.00 AM-11.10 AM	Opening remarks	Shri Krishnamurty Mishra
	<ul><li>Overview of e-Courts project</li></ul>	Director, MPSJA
	Introduction about e-Committee	&
	➤ Role of Advocate as a Game Changer Key take	Shri Manish Sharma
	a way of this training	Faculty Member (Jr.I),
	<ul><li>e-Courts project getting Digital India Award,</li><li>2020</li></ul>	MPSJA
11.10 AM-12.10 AM	<ul> <li>e-Courts services mobile app for Advocates Case Management:</li> </ul>	Shri Bharat Kumar Vyas II <sup>nd</sup> District & Additional
	Get Case status/cause list/orders My Cases/Export	Sessions Judge Jhabua
	And Import	
	QR scan option and its utility for Advocates	
12.10 AM-01.10 PM	<ul> <li>Electronic Case Management Tools for Advocates</li> <li>e-Courts and e-Committee related Websites</li> <li>Cause list/Judgments/Orders/Case Status</li> <li>Automatic receipt of SMS and e-Mail on</li> </ul>	Shri Aniruddha Jain IV <sup>th</sup> Civil Judge, Jr. Div. Shajapur
	Court listing, SMS Push &Pull services  Service Delivery in Court Complexes:	
	<ul> <li>e-Sewa Kendra Kiosks Digital display boards Other e-Services:</li> </ul>	
	Online certified copies	
01.10 PM – 01.30 PM	TEA BREAK	

01.30 PM – 02.30 PM	<ul> <li>E-Filing - The digital online filing process Registration of Advocate in e-Filing website. Steps to e-File a case. Advantages of e-Filing Case portfolio management         Know the case status any time     </li> <li>How to scan the document and make PDF</li> <li>Making Accessible PDF</li> <li>Uploading documents</li> </ul>	Shri Devrath Singh Deputy Director, MPSJA
02.30 PM-03.30 PM	<ul> <li>Virtual courts – Payment of online fine</li> <li>e-Payment portal of court fee, Fine, civil deposits.</li> <li>NSTEP - National Service and Tracking of Electronic Processes</li> <li>How to appear in Video Conferencing</li> <li>Help desk for Advocates</li> <li>Help Manuals &amp; Videos in Regional Languages</li> </ul>	Shri Krishna Agrawal VII <sup>th</sup> Civil Judge, Sr. Div. Ratlam

Director MPSJA

Please click the below link for join us.

https://www.youtube.com/live/Ntl8Li9tE80?feature=share